



NUS LAW CLUB

Version as of 2 August 2023

2023 AY 2023/2024 NUSSU Law Club Election Standing Orders

Citation

1. This Standing Order may be cited as the NUSSU Law Club Election Standing Orders.

Sources of Law

2. The sources of law for the Election shall be found in the following sources in descending order of supremacy:
 - a. NUS Statute 6;
 - b. NUS Regulation 9;
 - c. NUSSU Constitution;
 - d. Executive Committee Election Regulations (ECER) and Management Committee Election Regulations (MCER);
 - e. The respective Constituent Club's Constitution;
 - f. The Standing Orders of the Union Election Committee; and
 - g. The Standing Orders of the respective Constituent Club Election Committee.

Election Committee

3. The Election Committee has the power to:
 - a. Accept the withdrawal of any candidate, at any point in time, from the start of the Nomination Period to the conclusion of the entire election process.
 - b. Declare the election of any candidate of its Constituent Club's Executive Committee Representative invalid due to any procedural irregularities according to the sources of law stipulated in section 2.
 - c. Investigate any alleged instances of foul play, unfair practices, or any conduct prejudicial to the spirit of fair and transparent elections, and disqualify any candidate found to be involved in such conduct.
 - d. Make discretionary decisions, in the conduct of elections, that encourage the spirit of a free, fair and transparent election. If such discretionary decisions are inconsistent with any source of law specified in section 2, the discretionary decision shall be voided, to the extent of the inconsistency.
 - e. Adjudicate all disputes raised by any Management Committee candidate according to the procedures prescribed by the sources of law stipulated in section 2.
4. The Election Committee comprises of the following officers:
 - a. Returning Officer:
 - i. Guo Qintong Irene
 - b. Election Officers:
 - i. Ryan Tok Wie Chen
 - ii. Isaac Yap Yi Yu
5. The conduct of the elections by the Constituent Club Election Committee shall be supervised by the Union Election Committee, which can be contacted at elections@nusu.onmicrosoft.com.



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General Provisions

6. A member of the Law Club is defined as a full-time undergraduate students registered under the Faculty of Law.
7. Every Member is eligible to run in the elections, and to vote in the said elections, subject to particular nomination rules which are laid out in this document.
8. A Member can either run to be:
 - a. A NUSSU Executive Committee Representative (Exco Rep) of the Constituent Club; or
 - b. An Executive Member of the Management Committee member of the Constituent Club (“LC4”), for the following positions:
 - i. President;
 - ii. Vice-President;
 - iii. Honorary General-Secretary;
 - iv. Finance Director; and
 - c. A Director in the Management Committee of the Constituent Club, of which the positions will be determined by the elected LC4 members.
9. A Member shall not be eligible for election to the Union Council or Exco if he/she is:
 - a. found guilty of a disciplinary offence under the provisions of the NUS Statute 6, Regulations 10 and 10A: on Discipline with Respect to Students;
 - b. under academic warning or probation (or repeating a course of study, if he is from a non-modular Faculty) in the year of election.
10. All Candidates shall **not**:
 - a. concurrently run as a MC candidate from a Constituent Club and as an Executive Committee Representative; or
 - b. run as an Exco Representative from more than one Constituent Club.
11. The election of the NUSSU Exco Representative(s) for the Constituent Club shall be done through external elections (i.e. voting through ballot).
12. The election of the Management Committee of the Constituent Club shall be conducted in the form of Direct-External elections.
13. The election process shall contain the following components:

Date	Event
14 Aug	Cycle A Nomination Period Starts
20 Aug	Cycle A Nomination Period Ends
21 Aug	Cycle A Campaigning Period
27 Aug	Cycle A Cooling Off Day



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28 Aug	Cycle A External Elections
29 Aug	Results Release of External Elections for Cycle A
29 Aug	Announcement of Available Positions for Cycle B
30 Aug	Cycle B Nomination Period Starts
5 Sep	Cycle B Nomination Period Ends
6 Sep	Cycle B Campaigning Period
13 Sep	Cycle B Cooling Off Day
14 Sep	Cycle B External Elections
15 Sep	Results Release of External Elections for Cycle B
15 Sep (IBC)	Club AGM

Nomination

14. Every interested Member shall submit a nomination form to contest the elections before the end of the nomination period.
15. Candidates may withdraw their nomination forms. Such withdrawal must be done in the form of a letter of withdrawal signed by the candidate and addressed to their respective Election Committee with reasons provided, sent via email. If the candidate fails to comply with the above, his/her nomination shall be deemed to be valid and not withdrawn.
16. Election Committees may reject applications that are incomplete, irregular or contain false information or obvious misinformation.
 - a. Any candidate whose nomination forms are rejected by the respective Election Committee may request a review by the Election Committee.
 - b. The rejection of a candidate's application shall be made known to the candidate no more than one (1) day after the end of the nomination period with reasons in writing. The request to review such decisions shall be made by the candidate no more than two (2) days after the end of the nomination period. The decision of the Election Committee on the matter shall be made no more than three (3) days after the end of the nomination period.
 - c. Candidates who wish to challenge the Election Committee's decision shall request to review such decision no more than four (4) days after the end of the nomination period.
 - d. The decision of such review(s) shall be binding and final on all parties. The External Elections shall be held on the stipulated date(s), notwithstanding the review(s).
 - e. For the avoidance of doubt, the validity or invalidity of nomination form(s) is a question of procedural regularity/irregularity.



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17. Election Committees shall inform all Candidates whether their nomination is accepted and valid by the end of the nomination period.
18. Each candidate is only allowed to submit ONE (1) application (ie. each candidate can only contest for ONE (1) position). Candidates shall **not** apply for a position in the Law Club Management Committee and as a NUSSU EXCO Representative.

For NUSSU Exco Candidates

19. Each nomination form shall have a proposer and seconder.
 - a. The proposer or seconder for each form shall not be part of any current Election Committee of the respective Constituent Clubs.
 - b. For candidates of non-faculty clubs, each nomination form shall be proposed or seconded by an outgoing MC member of the respective Constituent Clubs.
 - i. Each outgoing MC member may propose or second more than one (1) nomination form.
20. Each nomination form shall be signed by an outgoing elected member of the Constituent Club Management Committee as to indicate that the candidate has consulted with the member(s) of the Constituent Club Management Committee. This consultation will be on the expected roles and duties to be undertaken as an NUSSU Executive Committee Representative. Nomination forms are to be submitted to ireneguo@u.nus.edu.
 - a. These Members are:
 - i. Guo Qintong Irene
 - ii. Ryan Tok Wie Chen
 - iii. Isaac Yap Yi Yu

For Law Club MC Candidates

21. Each nomination form shall have a proposer and seconder.
 - a. The proposer or seconder for each form shall not be a member of the current Election Committee of the Law Club.
 - b. The proposer or seconder must be a Member of the Law Club.
 - c. A proposer or seconder may not sign more than FOUR (4) nomination forms for MC nominations.



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Campaigning

22. The campaigning period begins immediately after the nomination period ends. Throughout this period, successful nominees may initiate various publicity efforts to inform Members of their intended candidature.
23. Appropriate publicity materials (both physical and online) include, but are not limited to, posters and flyers, insofar as these publicity materials do not become a public hindrance or nuisance, would cause harm to the reputation of NUSSU and its Constituent Clubs.
24. Campaigning as a group with other candidates is permitted.
25. Physical publicity materials shall:
 - a. Visibly include the following phrase on all publicity materials: “NUSSU 45th Exco Representative Elections” OR “NUSSU Constituent Club MC Elections” OR “NUSSU Constituent Club Exco Representative Elections”;
 - i. “NUSSU Constituent Club” may be replaced by the name of the Constituent Club.
 - b. have a size no larger than A3;
 - c. bear the NUSSU noticeboard stamp (obtained from NUSSU Secretariat or individual Faculty Club presidents).
26. All publicity materials shall be sent to the Elections Officer for approval via email (ryantok@u.nus.edu) before they are put up. All posters shall be stamped for approval at the Law Club Room. Candidates shall inform the Elections Committee of the places where they put up their posters.
27. Publicity materials that do not fulfill the guidelines listed above shall be removed without discretion. The Union Election Committee and Election Committee have the right to request any candidate to take down online materials that do not fulfill the guidelines.
28. Exco and Management Committee Candidates shall remove their physical publicity materials 24 hours before the External Elections. Online publicity materials may remain but no new online publicity materials shall be created or distributed.
29. There shall be one day of cooling-off before the voting day for both Exco and MC Candidates.

Rally Sessions

30. Rally Sessions are open to all Members of the Law Club. During the LC4 Rally Session, candidates will be given 5 minutes to deliver a brief presentation, followed by a question-and-answer session.
31. The date, time, and location of each Rally Session shall be determined by the Election Committee and announced to all Members of the Law Club.
32. All Law Club MC candidates are required to participate in their respective Rally Sessions. Absence of any candidates from the Rally Sessions shall constitute a withdrawal from External Elections.



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External Elections

33. The External Elections shall be for the election by voting of the NUSSU Exco Representative of the Club and/or the Management Committee members.
34. Candidates for the Management Committee shall be elected on different ballots from candidates for the NUSSU Executive Committee Representative.
 - a. For online ballots, the candidates for the NUSSU Executive Committee Representatives shall be presented on a separate online page from the candidates for the Constituent Club Management Committee.
35. At the end of the Nomination Period, if the total number of candidates nominated is less than, or equivalent to, the number of vacancies for that Constituent Club's Management Committee and/or NUSSU Exco Rep, the Constituent Club Election Committee shall hold a Vote of Confidence. Otherwise, a Contested Vote shall be held. For the avoidance of doubt, the number of candidates refers to the number of individual candidates, not the number of groups of candidates.
36. To pass a Vote of Confidence, each candidate shall secure the approval of no less than half (1/2) of all valid votes cast. The candidates who fail to secure such approval shall be deemed to have failed to be elected.
37. To pass a Contested Vote, the valid votes cast for each Candidate shall be totaled. The vacancies shall be filled by candidates in decreasing order of total valid votes cast until all vacancies have been filled up. The remaining candidates shall be deemed to have failed to be elected.
 - a. If there is a tie between 2 or more candidates for a vacancy/vacancies, a runoff election shall be held to determine which candidate fills the remaining vacancy/vacancies.
38. It is the right of the Candidate, should he/she choose to so, to vote for him/herself.
39. For the avoidance of doubt, "Abstain" votes shall not contribute to the number of valid votes cast.
40. The results of External Elections shall be announced within 3 working days of their elections.

Election Cycles

41. The LC4 shall be elected in Cycle A.
42. LC4-elects shall collectively and unanimously decide the ELEVEN (11) other positions in the MC available for nomination and shall inform the Returning Officer of their decision by 29 August 2023, 2200H via email at ireneguo@u.nus.edu. This should include the title of each position and a brief description of no more than 100 words of the job scope of each position.
43. In the event that LC4-Elects are unable to reach a unanimous decision by 29 August 2023, 1800H, the President-Elect shall make the final decision unless the remaining THREE (3) LC4-Elects (ie. the Vice-President-Elect, the Honorary General Secretary-Elect and the Finance Director-Elect) are all in opposition. In such a situation, the Vice-President-Elect, the Honorary General Secretary-Elect and



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the Finance Director-Elect shall make a unanimous decision. The Returning Officer shall be informed of the final decision by 29 August 2023, 2200H via email at ireneguo@u.nus.edu.

44. The list of available Law Club positions for nomination shall be released on 29 August 2023, 2359H.

Annual General Meeting

45. The new members of the Management Committee shall hold office from that year's Annual General Meeting until the next Annual General Meeting.

Composition of the Union Council

46. The number of Exco members to be elected from Law Club to the Union Council shall be two as per NUS Regulation 9, rule 9(b).
47. The elected President of each MC shall be a Union Council member. The elected President may pick other elected MC members to sit on the Union Council. For avoidance of doubt, the elected President will follow the relevant clauses laid down in their individual Constituent Club Constitutions on choosing Union Council members from their MC.
- a. The newly elected members of the Management Committee, after the Constituent Club Annual General Meeting, have the power to elect representatives from among the Management Committee Members to the Council of the Union as Council Representatives in accordance with the Constitution of the Union.
48. There shall be a maximum of, four such members, or one member per five members on the elected Management Committee or part thereof, whichever is lower.
- a. For example, if there are 14 elected MC members, there shall be a maximum of 3 Union Council members from this MC. If there are 26 elected Management Committee members, there shall be a maximum of 4 Union Council members from this Management Committee.
49. The Management Committee President shall submit the names of his/her Union Council members to the UEC before the first Council Meeting.
- a. If the first Council Meeting has passed, the Management Committee President should make such submission to the Council Chairperson.
50. The size of each Management Committee shall be as follows, as per NUS Regulation 9, rule 8 to be a minimum of four (4) and a maximum of fifteen (15).

Non-Compliance

51. The Election Committee reserves the right to determine the severity of a violation/non-compliance by any candidate. The Election Committee reserves the right to comment upon any alleged violation/non-compliance, and any election related conduct by any candidate.
52. Repeated violations, flagrant disregard for regulation or actions that would harm the reputation of NUSSU will see the candidate disqualified from elections, and disciplinary actions will be meted out as indicated in the NUSSU Constitution and Regulations.



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Dispute Resolution

53. In the case of a dispute between a candidate and member(s) of the same Constituent Club, the involved candidate may submit their dispute to their respective Election Committees. Election Committees shall decide upon the dispute within three (3) days and inform the parties and the Union Election Committee of its decision through email by cc-ing elections@nusu.onmicrosoft.com. Decisions issued by the Election Committees shall be made with reasons provided in writing within 1 day from the decision date.
- a. This decision may be appealed in writing to the UEC within a day from the date of the Election Committee's decision.
 - b. The Union Election Committee shall decide on whether to allow the appeal within three (3) days from the date of appeal, with reasons in writing.
54. In the case of a dispute between candidates from the same Constituent Club, any involved candidate may submit their dispute to their respective Election Committees. Election Committees shall decide upon the dispute within three (3) days and inform the parties and the Union Election Committee of its decision through email by cc-ing elections@nusu.onmicrosoft.com. Decisions issued by the Election Committees shall be made with reasons provided in writing within 1 day from the decision date.
- a. This decision may be appealed in writing to the UEC within a day from the date of the Election Committee's decision.
 - b. The Union Election Committee shall decide on whether to allow the appeal within three (3) days from the date of appeal, with reasons in writing.